

Object: COVID-19 Emergency _ Actions and procedures Boggi Aeronautics

To our Valued Customers and Business Partners,

The outbreak of coronavirus (COVID-19) is continuing to impact people and Countries around the world. Our top priority at Boggi Aeronautics is the health and safety of patients, employees, customers, partners, and communities.

Our hearts are with those who have been affected personally by the outbreak of coronavirus (COVID-19).

Boggi Aeronautics team is executing pre-established business continuity plans and we are confident it is our ability to ensure delivery services and support during these challenging times.

Boggi Aeronautics commitment and the steps to protect all of our customers, partners, and employees as long as to ensure business continuity are:

- Monitoring of the rapidly changing situation. Boggi Aeronautics is following all the guidance from both the Italian Government and local health Authorities
- Coordination with dealer partners. Boggi Aeronautics increased remote support capabilities, while at the same time maintained strong field response capabilities in coordination with dealer partners
- Promotion of social distancing. Boggi Aeronautics encourages the implementation of social distancing and other best practices that minimize close contact by limiting time at working facilities such as smart working from home. For the majority of teams, work can be conducted through remote connections, which enables teams to work off-site for most tasks
- On-site safety. Where on-site work is required (for example, productions of kit or equipment), the staff on-site to accomplish specific tasks is spending only the minimum time required in locations. Additionally, it is reduced the number of people in a single location and protection gloves and masks are strictly required. Operations follows the guidance of the National Authorities.
- Management and communication with suppliers. Several strategic suppliers support Boggi Aeronautics operations. We are in contact with all of them continually to ensure they apply comparable mitigation practices with their teams, while still maintaining service levels. As some facilities limited their operations during this period, some delays may occur in the delivery of our products/services. In the event of possible delays, Boggi Aeronautics will promptly contact the involved customers

We realize these are uncertain times. Boggi Aeronautics is fully committed to ensuring the health, safety, and well-being of our employees. This is our top priority in order to maintain the business continuity needed to provide the support and services to our customers, dealers, and suppliers.

As the COVID-19 virus outbreak-related events unfold in our communities, we hope you and yours stay safe and healthy.

Regards,

Reggio Emilia, 27th March 2020

Stefano Boggi
CEO - Head of Design Organisation

